

MINUTES OF A MEETING OF THE SAVERNAKE PARISH COUNCIL 16 JANUARY 2018

MARLBOROUGH TOWN HALL AT 7.30PM

PRESENT

Guy Singleton (Chairman) (GS)	Councillor
Neil Twentyman (Treasurer) (NT)	Councillor
Andrew Smithson (Deputy chairman) (AS)	Councillor
Nigel Eayrs (NE)	Councillor

Rosemary Davies (RD)	Clerk
One parishioner	

Item No.	
1/18	<p>APOLOGIES</p> <p>No apologies for absence.</p>
2/18	<p>MINUTES</p> <p>The minutes of the 19 October 2017 meeting were approved and signed by GS.</p>
3/18	<p>MATTERS ARISING</p> <p>25/17 - Clerk is now using the SPC email address, and its details were stated; NE made clear that he would not be using it.</p>
4/18	<p>GOVERNANCE</p> <ul style="list-style-type: none"> • Co-opting of additional councillor: NE has completed and signed the required Declaration of interest. • General Data Protection Regulations: GS reminded councillors that responding to outside people about SPC matters by personal email may be subject to data protection regulation, so all concerned need to be mindful of this potential issue. (ACTION – ALL) <p>GS clarified that the Clerk and Chairman may send emails <i>from</i> the Hotmail account. Other councillors may use the account only to correspond internally. GS explained the need to consider what data is held on behalf of SPC, eg email addresses, and the requirement to seek individuals' permission to hold such data. SPC must have a data protection officer, but GS thinks Wiltshire Council may provide support to a number of the smaller parish councils. Clerk to contact Shelley Parker, Marlborough Town Council Clerk to find out. (ACTION – CLERK)</p>
5/18	<p>DECLARATIONS OF INTEREST</p> <p>There were no declarations of interest.</p>
6/18	<p>PLANNING PERMISSIONS</p> <ul style="list-style-type: none"> • 17/10717/FUL Seymour Cottage: no objection agreed by email and confirmed at this meeting.

	<ul style="list-style-type: none"> • 17/11272/FUL Seymour Place: no objection agreed by email and confirmed at this meeting. • 17/11625/FUL Browns Farm: no objection agreed by email and confirmed at this meeting. • Tottenham House: Although the house lies in the civil Parish of Burbage part of its estate borders Savernake Parish. All councillors interested in attending a drop-in session on 30/01/2018 to view plans to restore the building to a family home; agreed to go at 6pm as a group. (ACTION ALL & GS to respond to invitation.) • Salisbury Road Development: GS recapped that this comes under Marlborough Town Council but SPC councillors asked for comments. Planning consent given and work started for 175 houses; Redrow currently seeking second stage, detailed permission on a further 21 houses. GS will look more closely at the plans and circulate any particular concerns noted; eg fewer parking spaces for the lower-cost houses. While a hotel was on original plans, detailed consent for one has not been sought. The principal access into the development will be off the Salisbury Road roundabout by Tesco. (ACTION GS)
7/18	<p>FINANCE REPORT</p> <ul style="list-style-type: none"> • Budget: NT in process of setting the 2018/19 Budget and gave current figures for the reserve (£2820.95) and current accounts (£1304.26). NT explained that the reserve account is a savings deposit account, and that accounts are audited annually. Discussion on the need to increase the precept and the justification for so doing. The precept has not been increased for around five years. NT explained that currently the precept barely covers costs, which in a 'normal' year, are about £500. However, costs are increasing, eg SPC's contribution towards the Neighbourhood Plan is £208, and insurance is in now around £270. SPC's assets are the two bus shelters at Savernake Hospital and Cadley. The metal/perspex one at the hospital requires cleaning, and the wooden one at Cadley will need maintenance and eventual replacement. NT estimates some £200 in liability maintenance annually. Taken together, outgoings will total around £1000 a year. Discussion on whether there should be a policy on amount of reserve kept, in relation to raising precept; eg to replace bus shelter. The parish website cost in region of £100 and is difficult to maintain. Although the precept has not been raised for some time, GS reported that WCC looks increasingly for contributions towards works, eg SPC may have to contribute financially towards the A4 speed sturdy. Councillors concluded that, along with the increase in regular annual expenditure, the precept may have to increase annually. NT proposed and AS seconded that the precept be increased by 25% this year with an anticipated 5% per annum thereafter. Majority in favour. GS to submit figure of £1250 as new precept. (ACTION – GS) • GS and NT signed a cheque for £11.00 in favour of Marlborough Town Council for room hire in Marlborough Town Hall.

8/18	<p>NEIGHBOURHOOD PLAN</p> <p>GS reported that now at stage of identifying land around Marlborough for future use as parking, low-cost housing, playing fields and cemetery. Local landowners asked to be put forward land for such development to ascertain what land is available.</p>
9/18	<p>ANY OTHER BUSINESS</p> <ul style="list-style-type: none"> • Annual Parish Meeting: Agreed this will take place on 17 May at the Marlborough Community and Youth Club centre. Clerk to book venue. GS to ask whether someone from Redrow might attend and speak. (ACTION – RD & GS) • Community Area Transport Group 5190 – Reduction of speed limit on A4: GS reported that the group has requested that a consultant now undertakes a study specifically to review the speed limit. Speed-watch Marlborough is proposing that a ‘barrier’ be placed near the entrance to the speed limit (from Hungerford) to encourage speed reduction. • Savernake Hospital bus shelter: complaint made to Marlborough Town Council office about the state of this shelter. Clerk to contact Shelley Parker in the first instance to find out whether someone is available to clean the shelter, otherwise a local window cleaner. (ACTION – RD) • Register of Electors: Not received; clerk to chase up. (ACTION - RD)
	<p>DATES OF NEXT MEETINGS:</p> <p>Date of next meeting: SPC meeting at 6pm on Thursday 17 May, followed at 7.30pm by the Annual Parish Meeting.</p>

Signed as a true record: ...Guy Singleton.....

Name: ...J G R Singleton.....

Date: .17.05.18.....